



WEASEL NOTAM – 35FW-17-10
Individual Protection Equipment
Management
25 November 2025



PURPOSE: Implement 35th Fighter Wing (FW) policy ensuring all newly arrived personnel are mission-ready and properly equipped with their Individual Protective Equipment (IPE) and chemical warfare defense gear for the duration of their tour at Misawa Air Base (AB).

COMMANDER'S INTENT: Every Airman arriving or departing Misawa AB will be operationally ready and equipped to respond to Chemical, Biological, Radiological, and Nuclear (CBRN) threats at any time. Units will enforce a culture of immediate readiness by prioritizing the timely issuance and proper turn-in of IPE to inbound and outbound personnel.

BACKGROUND: IAW DAFMAN 23-300, Materiel Management and AFI 10-2501, Emergency Management (CBRN Defense), units are required to maintain accountability and timely issuance of IPE to ensure force readiness. Recent exercises have highlighted delays in obtaining IPE by newly arrived personnel, creating potential readiness gaps.

IMPLEMENTATION: Effective upon signature of this NOTAM, this timeline will be followed:

Issue Timeline: All new 35 FW inbound personnel will receive their full IPE issue within 14 days of arrival. This will ensure immediate operational capability and compliance with installation readiness objectives. All newly arrived personnel will be issued complete IPE within 14 calendar days of arrival on station utilizing the following appointment website: <https://calendly.com/ipeinproccesing>

Exercise Proximity Exception: Members arriving within 7 days of a scheduled exercise will make every effort to obtain their IPE prior to exercise start. Members must coordinate with the IPE section in the 35th Logistic Readiness Squadron (LRS) to ensure rapid prioritization.

Turn-in Timeline: Personnel who are outprocessing will not turn in their IPE earlier than 14 days prior to their estimated departure date from Misawa AB. This ensures maximum participation which, in turn drives maximum readiness.

IPE/Readiness Actions: The IPE section in the 35 LRS will ensure newly arrived personnel are provided with timely appointments and proper equipment as required.

POC: Contact the IPE Section in the 35 LRS at 226-4919 for specific questions about this NOTAM.

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